

March 23, 2020



Dear TakeWING Members,

Just last week some of you were preparing for check rides or were so close to solo you could taste it. I had visions of seeing all of our pilots complete Basic WINGS programs. And, we had new students ready to take to the sky. But today we need to make some changes to follow Governor Brown's [Stay at Home Order](#) and for your health and safety. That's why I am reaching out to you now.

While TakeWING is not prohibited from operating, we are required to follow strict workplace guidelines. Today, I am implementing the following policies until further notice.

1. **No Dual (instructional) flights.** I am suspending all instructional flights until the executive order is lifted.

*Executive Order 20-12 c. When individuals leave their home or residences, they should at all times maintain social distancing of at least six feet from any person who is not a member of their immediate household, to the greatest extent possible, and comply with the other Social Distancing Requirements guidance issued by the Oregon Health Authority.*

2. **Ground training.** Ground instruction may be done but student/instructor must follow the CDC guidelines and remain at a minimum of six feet apart at all times. Remote online meetings are encouraged. This week I will personally call each of our student pilots to discuss options.

3. **Aircraft rental.** Yes, but you may not carry any person who is not a member of your immediate household. Each pilot is responsible for wiping down the interior of the aircraft with sanitizing wipes before and after each flight (Please bring your own if you can, we are running low).

4. **Student pilot solo flights:** Yes, please read and follow numbers 2 and 3 above.

5. No FAA knowledge testing.

Unfortunately, I have also needed to lay off employees or severely reduced work hours. If you know me at all, then you know how much this pains me.

Finally, several of you have stepped up to ask me how TakeWING is doing, will we make it given this economic COVID-19 tsunami? I am so grateful for the asks. So, yes there are some things you can do to support TakeWING through this difficult financial crisis if you are able and willing— but please no pressure—Goodness knows we have enough stress at this time.

Here are a few ways you can help and if you think of any others let me know!

- ★ Continue paying your monthly membership dues—we still have to pay rent.
- ★ Pre-purchase aircraft rental time (cash/check only).
  - Buy a block of five hours aircraft rental and I will knock off 5%
  - Buy a block of ten hours and I will knock off 10%.
- ★ And, if you are part-way through your pilot training or just getting started—Don't give up on learning to fly! We'll be back at "full power" again soon.

Yours sincerely,

A handwritten signature in cursive script that reads "Dorothy Schick".

Dorothy Schick, CFI  
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